



Policy & Procedures
Mailing List Rental Agreement

We, the undersigned, agree to the following guidelines and procedures to be used in the rental of the DONA International mailing list:

- 1. The mailing list rental will be for one time use only. The list is seeded to monitor for possible misuse.
2. No mention of DONA International as the source of the mailing list may be stated or implied. No endorsement of products or services is implied by rental of the mailing list.
3. No products or services that are hazardous to the health and well being of pregnant women and babies will be advertised to those listed on the mailing list.
4. No products or services can be in violation of the World Health Organization International Code of Marketing of Breastmilk Substitutes.
5. The mailing list rental is not available to other organizations that certify doulas.

Return this signed contract to the address below.

Include with this contract an example of the promotional piece you plan to mail to the DONA International mailing list.

We reserve the right to refuse rental of the DONA International mailing list and will return payment in such a case.

The fee for rental of the DONA International mailing list is \$0.10 each per individual listing for DONA members, \$0.12 each for home businesses or non-profits and \$0.20 each for all others. The fee for rental of the entire database of all current DONA members is \$500.00. A setup fee of \$15.00 is incurred with each mailing list rental order. All fees are payable in US funds. Bartering is a consideration if the barter is of equal or greater value of the mailing list rental. Any other considerations must be brought before the DONA International Board of Directors for a decision.

It will take up to two (2) weeks to process the mailing list once the signed contract has been received in our Home Office (address below). An invoice for the rental of the mailing list will be sent and should be paid by the due date or the ability to rent the DONA International mailing list in the future may be denied.

DONA INTERNATIONAL PROVIDES PHYSICAL MAILING LISTS ONLY - NO E-MAIL ADDRESSES ARE PROVIDED

Category of labels requested:

All current DONA members Only DONA Certified Doulas Only non-certified DONA doulas

Format of Mailing List: Mailing Labels Excel File

Search only the following states/provinces

Signature, Organization and Title of Renter

Printed Name of Purchaser

Complete Mailing Address

Phone

E-mail Address

Date

Return this signed contract to: DONA International, 1582 S. Parker Rd., Ste. 201, Denver, CO 80231

Fax: (303) 755-7363

E-mail: Info@DONA.org