

DONA International
Board of Directors Teleconference
February 13, 2018; 11:00 AM Central
Minutes

1. Call to Order

2. Roll Call

Present: Kathrin Auger, Elena Carrillo, Johanna D'Aleo, Tonya Daniel, Melissa Harley, Sarah Hodin, Yana Katzap-Nackman, Ana Paula Markel, Ravae Sinclair, Sherri Wilkerson

Members Absent: Rina Rios Crane

Staff Present: Michael Chan, Executive Director, Kristin Dube

- 3. **Motion:**** To change the requirement for recertification category alternative B-3 to include precepting any uncertified doula that has completed a doula workshop. The current requirement is that the uncertified doula must have attended a DONA workshop.

Motion APPROVED

- 4. **Motion:**** To change "doula-in-training" to "uncertified doula" within Alternative B-3.

Motion APPROVED

- 5. **Motion:**** To approve the Audit Proposal from Barnes & Givens.

Motion APPROVED

- 6. **Motion:**** To approve the marketing agreement to the CE Application.

Motion APPROVED

- 7. **Motion:**** To add and strike the language, as written below, in Section 11. Quorum and Vote of Board Members, of the DONA International Bylaws.

"The quorum for the transaction of business shall be one third (1/3) of the entire number of Directors, but in no event shall a quorum be less than five (5) Directors. A majority vote of the Directors, if a quorum is present at such time, shall be the act of the Directors. A quorum may be reached by the physical presence of Directors if the meeting is an in-person meeting or an alternative means, as follows: any one or more Directors(s) may participate in a meeting of the Board or of any such Board committee, as the case may be, by means of telephone or Internet communication or any means of communication, if the meeting is a telephonic or electronic meeting by which all persons participating in the meeting are able to hear each other, and participation by such means shall constitute presence in person at a meeting. If a quorum is not present, a majority of the Directors present may adjourn to another time and place.

Motion APPROVED

8. **Motion:** To change the name of Grievance Committee, to Ethics Committee and to approve a schedule for the committee to meet four times (or quarterly) each year.

Motion APPROVED

9. **Motion:** To approve a Back-up Reimbursement Fund for in-person Board meetings, DONA International conferences and attendance at events on behalf of DONA International (with prior approval of Executive Director) for Board members. The criteria and policy need to be determined.

Motion APPROVED

10. **Adjourned at 12:15 PM**