Diversity, Equity, and Inclusion Director

Position Description

Purpose of the Job
Fulfill the responsibilities of a DONA International Board of Director, as outlined on the Board of Director Position Description

Additional Duties/Major Areas of Responsibility
Assess the needs of the doula population and the communities served
Explore and establish guidelines for outreach and promotion of DONA International’s mission and vision
Identify issues, explore and establish outreach guidelines, review policies and uphold the mission and vision to make DONA International accessible to all people who choose to become doulas or serve people of multicultural, multi ethnic and diverse heritage
Enhance intercultural sensitivity among doulas toward each other and toward clients from diverse cultural, ethnic, and socio-economic groups
Recruit and maintain an active Diversity, Equity, and Inclusion Committee
Oversee the activities of the committees and subcommittees of the Diversity, Equity, and Inclusion team
Assess the need to increase diversity among the membership and leadership of the organization and make recommendations and work with the DEI Committee to create programs to address those needs

Required qualifications
Provide consultation for an Diversity, Equity, and Inclusion perspective on DONA International committees, as needed
Meet the required qualifications of a DONA International Board of Director
Education in and/or knowledge of varied cultures, races, ethnicities and socio-economic experiences
Experience working with Diversity, Equity, and Inclusion groups
Loyally serve DONA International as a certified doula and member in good standing

Standing Committee Member of
Publications Committee (Review Sub-Committee)
Nominations Committee (Review Sub-Committee)
Membership Committee
Advocacy Committee

Duration of appointment
One (1) three (3) year term, non-renewable, term year commencing on Jan. 1 & expiring Dec. 31

Time needed (per week)
5 +/- hours

Application procedure
1. A resume’ or curriculum vitae
2. A one (1) page letter of intent, which covers the applicant’s goals for the position, demonstrates a working knowledge of the time commitment and responsibilities of the position; expresses a desire to serve DONA International and explains why the applicant is the right person for the position
3. Reference phone and email contact information from two (2) professional references and one (1) personal reference who can attest to the applicant’s qualifications
4. Signed Disclosure of any potential conflicts of interest should be made with the application
5. Signed Confidentiality Agreement

Email completed application packet to
applyforleadership@dona.org
Nominations@DONA.org
DONA@DONA.org