

Education Committee Description

Education Committee Purpose:

Chaired by the Director of Education, the Education Committee ensures the prioritization and completion of the Department of Education's strategic vision and goals.

Education Committee Members:

Director of Education, Manager of Birth and Postpartum Training, a minimum of six (6) trainers who each chair one(1) sub-committee representing the four (4) major functions of the Department of Education:

1. New Trainers
2. Current Trainers
3. Workshop Development – Three (3) Co-Chairs
 - a. Birth Doula Workshop
 - b. Postpartum Doula Workshop
 - c. Community-Centered Doulas
4. Continuing Education

May also include Board of Director members and third party, external advisors as needed.

Responsible to:

Director of Education

Trainers

Major Responsibilities and Duties of the Education Committee

- Prioritize the Department of Education activities according to the strategic goals of the Department
- Assign tasks to sub committees
- Ensure accountability for the completion of sub-committee tasks
- Attend Education Committee meetings with the Director of Education and Manager of Birth and Postpartum Training via conference call and virtual video platforms.
- Chair one (1) Department of Education sub-committee

Education Committee Member Qualifications:

- Active DONA-Approved Trainer in good standing (reasonable exceptions allowed by Director of Education)
- Recent DONA Committee leadership experience required (last 3 years)
- Experience with curriculum development and review
- Experience, knowledge and training in birth equity, racial diversity, cultural awareness and cultural sensitivity training
- Excellent organization and communication skills
- Technically proficient and able to use a variety of cloud-based platforms for organizing documents and group communication

Duration of Term

Three (3) year term

Time Needed (Per Week)

Variable according to current projects: 5 +/- hours per week, dependent upon the cycle of activities

Application Procedure

1. A resume or curriculum vitae
2. The sub-committee the applicant prefers to chair. *(Please see the sub-committee job descriptions for the specific functions and deliverables of each subcommittee).*

Choices:

- i. New Trainers
 - ii. Current Trainers
 - iii. Workshop Development (choose Birth, Postpartum or Community-Centered)
 1. Birth Doula Workshop
 2. Postpartum Doula Workshop
 3. Community-Centered Doula Workshop
 - iv. Continuing Education
3. Disclosure of any potential conflicts of interest should be made with the application
 4. Signed confidentiality agreement

Apply