

## Workshop Development Sub-Committee Member Description

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### **Workshop Development Sub-Committee Purpose**

The overall purpose of the Workshop Development Sub-Committee is to ensure that the minimum standards for DONA International Birth, Postpartum and Community-Based Doula Workshops are the highest in the doula training industry and meet DONA International's Mission and Vision. These separate committees will consist of birth, postpartum and community-based doula trainers (with exceptions made by DOE) training within a variety of contexts: Independent, self-employed trainers, community doula program-based trainers and trainers employed by education institutions.

### **Receives Strategic Direction from**

Director of Education  
Workshop Development Sub-Committee Chair

### **Receives Management and Administrative Support from**

Education Manager

### **Major Responsibilities and Duties**

- Review, update or create current Birth and Postpartum Doula workshop and Community-Based doula program learning objectives and participant competencies
- Review and update minimum standards for Birth and Postpartum Doula workshop and Community-Based doula program curriculum content, workshop format, length and hours
- Review and revise learning objectives, participant competencies and minimum standards for additional in-person workshops required for certification, including but not limited to Introduction to Childbirth and Breastfeeding for Doulas workshops
- Update or create Birth and Postpartum Doula workshop and Community-Based doula program manuals and in-class training materials
- Review and update required workshop textbooks
- Regularly communicate and collaborate with Workshop Development sub-committee members via conference call and virtual video platforms

### **Qualifications**

- Active DONA-Approved Trainer in good standing highly encouraged
- DONA certified doula in good standing considered if past experience qualifies the candidate to meet the above responsibilities and duties of this sub-committee.
- Experience with creating learning objectives, evaluating participant competencies, curriculum development and learning materials
- Excellent writing skills
- Technically proficient and able to use a variety of cloud-based platforms for organizing documents and group communication

### **Duration of Term**

One (1) year term with potential to roll over to a second year



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### **Time Needed (Per Week)**

Variable according to current projects: 5 +/- hours per week, dependent upon the cycle of activities  
The work of this sub-committee is primarily curriculum and manual development work.

### **Application procedure:**

1. Complete online application
2. A resume or curriculum vitae (optional)
3. Disclosure of any potential conflicts of interest should be made with application
4. Signed confidentiality agreement

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